



Participants:

This course is designed for people who have the desire to learn QuickBooks.

Prerequisite:

Attendees should be familiar with how to use a computer (including the mouse), should be able to type a minimum of 20 WPM, and should be familiar with Excel.

Fee:

Registration fee is \$750 which includes a course book, and materials. Payment needs to be made in full prior to the first class.



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QuickBooks Training 2 Week Workshop Series

Classes run for 2 weeks
June 20, 2011 – July 1, 2011
9:30 AM to 12:30 PM

One Life at a Time, a non-profit organization, is proud to announce the new intensive, hands-on QuickBooks workshop series. **This workshop will cover everything about QuickBooks Accountants 2011.**

Class Schedule:

Monday, Wednesday, and Friday

June 20, 2011
June 22, 2011
June 24, 2011
June 27, 2011
June 29, 2011

**Only 8 spots available,
RESERVE your spot
today!**

**Sign up by June 10, 2011
Classes start June 20, 2011**

You will receive...

- A training book, all the needed practice files
- A trial copy of QuickBooks for you to practice at home
- The opportunity to have one on one sessions with the experienced instructor
- Also, you will have the opportunity to take the certification test for QuickBooks (*additional fees will apply*)

**To register, or for more information, please contact
Angela Rowe at 781-681-7003 or email arowe@1lifeatitime.org.**